



**KOOMARRI**

## **Support Worker Duty Statement**

The Support Worker is a key member of the Community & Residential Services Branch. The Support Workers' role is to ensure that community activities provided to the people Koomarri supports are purposeful and lead to valued social roles for the individual. This is achieved through using a role based Person Centred approach within the Social Role Valorisation theory framework. The Support Worker is assisted and directed by the Coordinator Community Services under the direction of the Manager Community & Residential Services.

The key functions of the position are:

- 1. Develop, foster and nourish relationships with the people that Koomarri supports.**
- 2. Utilise and develop networks that provide opportunities for individuals with a disability to try new experiences.**
- 3. Build and develop real life competencies for the people that Koomarri supports.**
- 4. Fulfil all administrative and accountability requirements of the position.**
- 5. Support and contribute to the overall development of Koomarri.**

These key role include the following activities:

- 1. Develop, foster and nourish relationships with the people that Koomarri supports.**
  - Develop a relationship of trust with the client and their family.
  - Take up opportunities that are offered to extend knowledge of Social Role Valorisation theory and role based Person Centered approach.
  - Liaise with families to support the best outcomes for their son and/or daughter.
  - Be a positive role model to the people you support.
  - Liaise with other external organisations and other Branches of Koomarri to ensure a consistent quality service is maintained with mutual clients.
  - Liaise with co workers (as appropriate) to help strengthen the support offered to the people you support.
- 2. Utilise and develop networks that provide opportunities for individuals with a disability to try new experiences.**
  - Use these experiences as a basis for developing the competencies and valued roles of the individual with a disability in relation to their skills, talents and areas of interest.
  - Create and develop new networks within the wider community.

- 3. Build and develop real life competencies for the people that Koomarri supports.**
- Assist clients to identify and extend their competencies.
  - Assist clients in identifying goals that are realistic and achievable and support their contribution to the community.
  - Use innovative responses to help support people with disabilities and their families.
  - Assist clients to maintain their competencies and to learn new competencies within real life situations i.e. where possible in settings that are used by non disabled people.
  - Help to promote an inclusive society for people with a disability.
- 4. Fulfil all administrative and accountability requirements of the position.**
- Assist in the development of individual client plans and six monthly plan reviews.
  - Actively contribute and be involved in all team meetings.
  - Ensure the timely completion of six monthly client plan reviews.
  - Regular timely completion of client support records.
  - Complete other relevant admin requirements in a timely manner; including time sheets, vehicle logs, etc.
  - Comply with OH&S and other Koomarri Policies & Procedures when carry out job functions.
  - Undertake other duties as directed by the relevant Coordinator and/or Manager.
- 5. Support and contribute to the overall development of Koomarri.**
- Abide by Koomarri's Code of Conduct, Vision and Values Statements, Social Role Valorisation, the Disability Standards, OH&S, EEO, workplace Diversity and relevant statutes.
  - Actively promote and demonstrate commitment to Koomarri's Vision and Values Statement; Social Role Valorisation, the Disability Standards and the Person-Centered approach to support for people with disabilities.
  - Represent Koomarri in a professional manner when in public, or when attending training, agency and/or departmental meetings.

### **Agreement**

I accept my duty statement and understand that this replaces any previous duty statements I have had within Koomarri.

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Name

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Date